



# NASSAU COUNTY

BOARD OF COUNTY COMMISSIONERS

P. O. Box 1010 - Fernandina Beach, Florida 32034



JAMES E. TESTONE  
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Dist. No. 4 Hilliard

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Dist. No. 2 Fernandina Beach

JOHN F. CLAXTON  
Dist. No. 3 Yulee

T. J. "Jerry" GREESON  
Ex Officio Clerk

MICHAEL S. MULLIN  
County Attorney

October 17, 1986

Mr. Keith Reeves, President  
Architects Design Group Of Florida, Inc.  
Post Office Box 479  
333 North Knowles Avenue  
Winter Park, FL 32790

Dear Mr. Reeves:

The Board of County Commissioners has instructed this office to contact you concerning additional items that need to be added to the Spatial Needs Study for our county.

The County will be receiving grant funds to be applied toward the cost of this study. The funding agency has requested that several provisions be added to the contract. You will find attached the list of requested provisions, and we request that you sign this amendment and attach it to the contract.

If you should have problems with this request please advise us soon as possible.

Thank you for your attention to this matter.

Sincerely,

T. J. "Jerry" Greeson  
Ex - Officio Clerk

TJG:jb

Enclosure

*An Affirmative Action/Equal Opportunity Employer*

## CONTRACT ADDITIONS

1. INSPECTIONS. Authorized representatives of Client(s) may at all reasonable times review and inspect the Project activities and data collected pursuant to this contract. All reports, drawings, studies, specifications, estimates, maps and computations prepared by or for the Consultant shall be made available to authorized representatives of Client(s) for inspection and review at all reasonable times in the Consultant's office where data is normally accumulated.

2. MAINTENANCE OF COST RECORDS. The Consultant shall maintain all books, documents, papers, accounting records and other evidence pertaining to the costs incurred on the Project and the period of the contract, and for three years from the date of final payment under the contract, for inspection by Client(s) and, if the work and services to be performed under this contract are wholly or partially funded with federal funds, the Comptroller General of the United States, or any of their duly authorized representatives. The Consultant shall include the provisions of this paragraph in any subcontract executed in connection with this Project.

3. AUDIT. Client(s), their granting agency, the Comptroller General of the United States, or any of their duly authorized representatives shall have access to any books, documents, or papers and records of the contract which are directly pertinent to this grant program for the purpose of making audits, examinations, excerpts, and/or transcriptions as may be required.

4. RIGHTS IN DOCUMENTS, MATERIALS, AND DATA PRODUCED. Consultant agrees that all reports, drawings, studies, specifications, estimates, maps, computations, and other data prepared by or for him under the terms of this contract shall be delivered to, become and remain the property of Client(s) upon termination or completion of the work. Client(s) shall have the right to use same without restriction or limitation and without compensation to the Consultant other than that provided for in this Agreement. For the purposes of this Agreement, "data" includes writings, sound recordings, or other graphic representations and works of a similar nature. No reports, maps, or other documents produced in whole or in part under this contract shall be the subject of an application for copyright by or on behalf of the Consultant or its subcontractors unless specifically authorized by Client(s).

5. INTEREST OF CONSULTANT. The Consultant covenants that neither the Consultant nor anyone controlled by the Consultant, controlling the Consultant, or under common control with the Consultant, nor their agents, employees, or subcontractors presently has an interest, nor shall acquire an interest, direct or indirect, which would conflict in any manner or degree with the performance of its service hereunder, or which would prevent, or tend to prevent, the satisfactory performance of the Consultant's service hereunder in an impartial and unbiased manner. The Consultant further covenants that in the performance of this contract no person having any such interest shall be employed by the Consultant as an agent, subcontractor or otherwise. If the Consultant contemplates taking some action which may constitute a violation of this paragraph, the Consultant shall request in writing the advice of the Client(s) and if Client(s) shall notify the Consultant in writing that the Consultant's contemplated action will not constitute a violation hereof, then the Consultant shall be authorized to take such action without being in violation of this paragraph.

6. EQUAL EMPLOYMENT OPPORTUNITY. The Consultant will not discriminate against any employee, applicant for employment or subcontractor because of race, color, religion, sex, or national origin. The Consultant shall take affirmative action to ensure that applicants are employed, and subcontractors are selected and that employees are treated during employment without regard to

their race, color, religion, sex, or national origin. Such action shall include but not be limited to the following: employment, upgrading, demotion, or transfers; rates of pay or other forms of compensation; selection for training, including apprenticeship; and participation in recreational and educational activities.

OWNER

  
JAMES E. TESTONE, CHAIRMAN  
BOARD OF COUNTY COMMISSIONERS  
NASSAU COUNTY, FLORIDA, a  
Political subdivision of the  
State of Florida

ATTEST:   
T. J. GREESON, CLERK

ARCHITECT

I.S.K. REEVES V, A.I.A.,  
PRESIDENT  
ARCHITECTS DESIGN GROUP, INC.

DAVID K. COONROD, ARCHITECT  
DAVID K. COONROD, ARCHITECT &  
ASSOCIATES.